



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	M. K. COLLEGE OF EDUCATION, SHAHPUR, JALANDHAR
Name of the head of the Institution	Dr. Kuldip Grewal
Designation	Director
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01815055124
Mobile no.	7888699953
Registered Email	mkcollegeshahpur@rediffmail.com
Alternate Email	principal.mkce@ctgroup.in
Address	Village shahpur Po Udhopur
City/Town	Jalandhar
State/UT	Punjab
Pincode	144020

2. Institutional Status																			
Affiliated / Constituent			Affiliated																
Type of Institution			Co-education																
Location			Rural																
Financial Status			Self financed																
Name of the IQAC co-ordinator/Director			Ms. Balwinder Nagpal																
Phone no/Alternate Phone no.			01815055124																
Mobile no.			9888318515																
Registered Email			mkcollegeshahpur@rediffmail.com																
Alternate Email			iqac2011@rediffmail.com																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			http://www.mkce.in																
4. Whether Academic Calendar prepared during the year			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			http://www.mkce.in																
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.64</td> <td>2013</td> <td>25-Oct-2013</td> <td>24-Oct-2018</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.64	2013	25-Oct-2013	24-Oct-2018
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	B	2.64	2013	25-Oct-2013	24-Oct-2018														
6. Date of Establishment of IQAC			11-Jan-2010																
7. Internal Quality Assurance System																			
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td>workhop on Flipped Learning and Use of ICT</td> <td>19-Feb-2020 3</td> <td>55</td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries	workhop on Flipped Learning and Use of ICT	19-Feb-2020 3	55					
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L::asset('/','public').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'. \$instdata->upload_special_status))}}

[View Uploaded File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1.Workshop on Flipped Learning and ICT enabled Teaching Learning 2.Yoga Camp was organized.Students of D.El.Ed and B.Ed participated in this Yoga Camp and learnt about various Yogmudras that are beneficial for the physical and mental health of a person 3.Cooking Competition was organised.The participants vied with each other to present their dishes in the most attractive manner 4A special assembly was conducted for the students of M.K. College of Education to celebrate Republic day

[View Uploaded File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
The Academic Calendar was decided and prepared for various activities round	Annual Calender was prepared for smooth functioning and organising all

the year.	curricular and cocurricular activities in the institution
To make students aware about do's don't in the college campus, about course of study and exam pattern etc.	Newly admitted are asked to assembled in the hall . Director madam gave welcome lecture . Senior faculty Ms. Rupinder kaur acquainted thhe students about college history and functioning. Ms. Kuldeep kaur told students about curriculum. And Ms. Gurpreet Kaur told about co curricular activities.
Conduct workshop on Flipped Learning and ICT enabled teaching learning	Two day workshop was organised on Flipped Learning and iCT enabled Teaching Learning on 19-02-2020 and 20-02-2020
Recreational Trip	Recreational trip was organised for students of B.Ed and D.El.ed to Amritsar
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	16-Mar-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	MK College Education functions through Management information system NIMBUS. The modules operational are 1. Payroll HR :Database of employees ,salary records. 2. Accounts for students and employees. Database of students enrollment based on category (General, SC, ST, OBC), Gender and Roll No. Admission record, fee record, 3. Student section for record keeping. All the record keeping and Assessing is done with the help of Nimbus management information System

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

MK College of Education is affiliated to Guru Nanak Dev University, Amritsar, follows the curriculum prescribed by the said University and it also runs D.El.Ed course recognized by SCERT Punjab and prescribed curriculum is followed. . For the effective implementation of the curriculum, vision and goals of the college, objectives of the society are taken into consideration. Based on the Guru Nanak Dev University academic calendar, the college prepares the academic calendar at the beginning of the session. Committee allocates subjects to teachers and prepares time table. The college undertakes numerous activities for excellent curriculum delivery through a well-planned and documented procedure in the following ways to ensure effective execution of the curriculum: • The Prospectus and orientation sessions are both used to inform students about the academic plans. • The annual academic calendar is prepared before the commencement of the session as per GNDU guidelines. • Subject teachers, working under the direction of the principal, create Instructional plans (IP's) at the start of each semester to ensure that the curriculum will be completed on time and with the use of effective teaching techniques. • In-house meetings were organized where the head, IQAC coordinators, and other staff members had in-depth discussions. Program learning outcomes (PLOs) and course learning outcomes (CLOs) are being discussed and finalized. • The Principal and a senior Faculty Member draws up a detailed timetable which efficiently deploys the units of time for academic and co-curricular purposes as for example, theory, practical, tutorial, ICT, life-skill, and value education thereby ensuring a balance between the different types of engagement a student is expected to participate in. • Provision of computers with Internet and a well-furnished library also helps in quality improvement. • Extension lectures by eminent professors and heads of institutions are arranged. • Monthly review by the principal to see if the lecturers are following their time table, taking attendance regularly, etc. SCR (Syllabus Coverage Report) is taken by the principal before end of each semester. • Course related books, reference books and suggested readings are discussed in the classrooms by the respective subject in-charges. • Teachers plan their lectures considering different needs and abilities of the students. • The assessment of the students is awarded on the basis of their performance in unit tests, house tests and practical's, attendance, assignments and Sessional works.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting	Programme Specialization	Date of implementation of
-----------------------------	--------------------------	---------------------------

CBCS		CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Public Speaking	03/10/2019	10
Cyber Security	06/01/2020	11
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	school internship in specific pedagogies	33
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Structured feedback on curriculum is received on feedback Performa developed by the college covering all the essential aspects related to curricular aspects from students, teachers, alumni, at the end of the semester and it is gainfully deliberated upon and employed to strengthen curriculum planning and development and new strategies and programs are devised to address the issues flagged by students to make the delivery of curriculum effective. Regular formal and informal interactions were conducted with the class representatives to provide extensive feedback regarding the different aspects of curriculum and its transaction. An annual feedback -is done with the teachers. Feedback is also taken from alumni when they come to collect their degrees in convocations. The feedback collected from the different sources regarding changes to be brought about in the curriculum is analyzed and the areas of improvement are identified. The IQAC uses the feedback data as a critical input in designing plans for improvement of curriculum delivery under the guidance of principal of the college.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Teacher education	100	55	37
No file uploaded.				

2.2 – Catering to Student Diversity**2.2.1 – Student - Full time teacher ratio (current year data)**

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	171	Nil	18	Nil	Nil

2.3 – Teaching - Learning Process**2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)**

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
18	7	5	1	0	5
No file uploaded.					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring of students is available in college in form of tutorial groups. Tutorial groups are formed having 10-12 students with one mentor teacher. Mentoring of students is based on the following objectives: • To strengthen pupil teacher relation with their mentors • To solve problems faced by learners. • To improve their public speaking and communication skills. • To guide and counsel the pupil teachers for the profession. • To guide pupil teachers regarding various government beneficial schemes. • To prepare students for the competitive exams like CTET and PSTET There is provision of one lecture every week in the timetable for tutorial class in which the tutorial in charges meet their students to listen to their problems and solve them. Small group interactions and personal care is provided in mentor groups. Different activities are organized to identify and polish the hidden talent of students in their respective tutorial groups. Important days and festivals are celebrated by different tutorial groups to develop leadership qualities and they learn how to handle different situations.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
171	18	1:10

2.4 – Teacher Profile and Quality**2.4.1 – Number of full time teachers appointed during the year**

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
15	13	2	0	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	BEd	4	05/10/2020	10/11/2020
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Evaluation is an important part of teaching-learning process. Internal and external examinations have a 30:70 ratio, according to GNDU . There is Internal evaluation for D.El.Ed as prescribed by SCERT .When it comes to external exams, the GNDU conducts the exams. For internal review and assessment, the college follows the GNDU norms. The teaching faculty orients the students at the start of each semester. Students are familiarized with the course, its objectives, and the format of the examination of B.Ed and D.El.Ed both. Faculty members also provide counseling to students on a regular basis. Students prepare assignments mentioned in each subject in their respective semesters. These assignments are checked by the respective subject teachers and the necessary feedback is given as per requirements. In each semester, the college conducts unit and house tests. Students are given marks based on their performance and remedial teaching is organized for weak students. A variety of field engagement activities are held time to time in college e.g. Visits to orphanages, Museums, Pingalwara etc are planned. Teachers assess their projects in order to foster critical thinking, analytical skills, and teamwork.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared prior to the start of each new session, following the norms of the GNDU and SCERT. The Institute places a high value on transparency in its operations. Initially, during the conduct of orientation program (in the first week of the semester) the whole plan of action is discussed with the students, talking about what and when things will happen. The academic calendar lists the start and conclusion dates of each semester as well as other information such as the micro-teaching, the internal examination and the tentative external examination schedule, as well as the days of festivals/activities to be performed. The calendar also includes a number of other activities carried out by the institution like field trips to various locations or institutes, alumnae meet, organization of National and International cultural events, organization of extension lectures/ seminars. Visits to orphanages, Pingalwara, different campaigns to raise awareness about environmental conservation and protection of our natural resources, and NSS activities.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the

institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.mkce.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.Ed	BEd	Teacher Education	36	36	100
No file uploaded.					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.mkce.in>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	2
View Uploaded File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	1	5	Nil	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students
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			Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10000	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Campus Area	Existing
Seminar halls with ICT facilities	Existing

Laboratories	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
nimbus	Partially	1	2009

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4658	453786	190	13970	4848	467756
Reference Books	290	125000	Nill	Nill	290	125000
Journals	28	12847	Nill	Nill	28	12847
CD & Video	50	Nill	Nill	Nill	50	Nill

No file uploaded.

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	44	32	0	2	0	0	5	40	0
Added	0	0	0	0	0	0	0	0	0
Total	44	32	0	2	0	0	5	40	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
170000	161667	20000	16628

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

College has various Support facilities like laboratory, library, computers lab, ET room, Mathematics Laboratory, Language Lab, Art and Craft Room, Psychology Laboratory, Multipurpose hall, girls and Boys Common Rooms, Ground and classrooms. Labs and rooms are under the supervision of respective lab incharges. All Resource centres are fully equipped with the required TLM, which is upgraded and maintained with the help of students and supporting staff. Labs are fully cleaned by supporting staff regularly. The College has a well equipped and furnished multipurpose hall for conducting the functions at grand level . The College has well furnished, airy and well ventilated class rooms. There is rich stock of different verbal as well as non-verbal tests in the Psychology Resource centre. The College has rich, well stocked and furnished fully computerised library .College library provides book bank facility to the student to help the needy and meritorious students. Our college is equipped with Hi-tech Computer Lab consisting latest computers and broadband internet connection. There is facility of printer, scanner and other peripherals in the computer lab to enhance multimedia view of educational material. College has a well stocked ET Room having all the latest technologically advanced gadgets which are utilised to impart education and improve the process of teaching and learning. There is separate works department for creating new infrastructure and for maintenance of the campus which looks after the construction work of whole group. This department is comprised of members i.e. project officers,, overseer, draftsman and store Keeper.

<http://www.mkce.in>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	PMS, NSP	6	0
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
yoga camp	21/06/2019	75	Yoga expert
workshop on	19/02/2020	55	Nil

flipped learning			
remedial coaching	02/03/2020	10	Nill
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	CTET , PSTET	8	4	6	4
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	5

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Tagore model School nakoder	10	2	CT Public School Jalandhar, RK Memorial School, Jalandhar	12	3
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	2	MK college of Education	B.Ed	Lyallpur khalsa College	MA (pbi)
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
youth festival	university	2
science day	Intercollege	4
zehan literacy day	intercollege	4
voters day	district	2
cooking competition	institutional	20
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Nill	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College has a Students Representative body and it has been aptly called "Student Council". The student council gives the students a voice - to be heard. Through it, they involve themselves in multifarious duties college demands of them. The Student Council of the college has an unbiased and democratic election system in order to choose members of the executive committee. Every year elections are conducted in a democratic way in respective tutorial groups. Meetings of the Student Council are conducted from time to time to discuss issues and grievances of the students. The student council is monitored by Ms. Rupinder Kaur and Ms. Kuldeep Kaur. The student Council helps in coordinating all the events related to academics and other co-curricular and extra-curricular activities, as per the directives of teaching faculty. They do a lot of academic and administrative work by taking the help of other students. They also motivate other Students to take part in the activities conducted by the institute. They work as a medium between faculty and students. Contribution of the Student Council in Administration is as follows -

- To promote an environment which is conducive for intellectual and personal development of the student teachers and bridge the gap between students and administration.
- To facilitate smooth functioning of the teacher education system.
- To promote Human Relationships, Leadership and cultural values.
- To provide opportunities to students for self expression, interaction active participation.
- To initiate, implement and complete projects and activities which will help students, faculty administration.
- To provide a living workshop of democratic processes through activities like elections etc.
- To promote respect for law and general welfare of the institution.
- To improve understanding between and within groups through interaction and communications.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

Delivery of model lessons by alumnae, motivational sessions by alumnae

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our college follows decentralised approach. The College functions through different Committees, Cells and Clubs. All the Faculty members are engaged to mentoring the student teachers and performs various duties through the different Cells, Clubs, and Committees. The faculty members decentralizes its power and authority to the student council members. There is a well-structured Student Council in the college. The prime objective of the Student Council is to act as a bridge among the Principal, Faculty and Students. The student representatives are elected on the basis of the democratic election system. The student council takes or suggests decisions based on the collective participation of the students. The Student Council Meetings are organized at regular intervals to discuss issues and grievances of the students. The student council also take lead in approaching the Principal and faculty with suggestions or issues or problems. They are the mediating link between the students and the leadership. They are actively involved in the decision-making process of the institution. The management provides financial assistance for academic, human resources, technological, infrastructure, and physical facilities to the college. The management has regular meetings with the head of the institution for preparing the annual budget for the academic year. The management and Principal meetings are held to monitor the requisition of academic, human resources, technological, infrastructure, and physical facilities. The faculty members are given the freedom to put forth their innovative ideas and valuable suggestions .Meetings are held once in month to discuss quality initiatives for the college and procure feedback on the functioning of the college. The institution works on the mission, vision and objectives of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum designing and development is decided by the affiliating university. Principal and Faculty members analyse feedback taken from all the stakeholders. Changes in curriculum transaction are done thereafter.
Teaching and Learning	t interactive methods of teaching like group discussion, heuristic method, project method, problem solving method, demonstrations. • The college

	ensures integration of traditional as well as latest learning methodologies to impart instruction and providing various learning experiences to the prospective teachers.
Examination and Evaluation	The Examination is held on the basis of semester system for B.Ed and annual system for D.El.Ed. This makes it possible to bring the programs under sustained and continuous evaluation.
Research and Development	College has a functional Research Cell in order to promote research activities among the students and the staff.
Library, ICT and Physical Infrastructure / Instrumentation	Our college library collection is enriched as per the curriculum in vogue and every effort is made to make collection student centric.
Human Resource Management	Students are encouraged to participate in youth festival, intercollege competitions, college activities to increase their skill and experience. College organized yoga camp, workshop , trips and cooking completion to enrich students and staff in the academic year 2019-20. Faculty members are encouraged to participate in trainings, workshops and staff development programmes
Admission of Students	The Admission of Students is done on the basis of their Merit obtained in the entrance test conducted by the affiliated University. The students are submitting online application via portal of the affiliating university for the entrance test, after qualifying the same. The university directs them to report in the Institution for further admission formalities. The admission quota is followed by the state education policy.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The admission students is undertaken on line University portal or state level Pb. govt. Whole data related with admitted students is uploaded on portal.
Administration	The administration of the college is decentralized in the following way: Governing body assigns administrative powers to the head of the institution. Various staff committees are formed for supervision and conduct of various

	college activities. Student Council is formed which comprises of two class representatives from each house which assists the in the college smooth functioning. Meetings are held with the Class Representatives regarding administrative activities. Suggestions of faculty and students are sought while taking administrative decisions.
Finance and Accounts	The institution has been using competent software to maintain and manage the inflow and outflow of the finances
Student Admission and Support	Online admission procedure is followed in B.Ed. and D.El.Ed. Teaching faculty guide the students for admission and handle their admission queries. Help desk for admissions is formed. Proper support is provided to new applicants for teacher's training course.
Examination	Internal Assessment based on performance of students in curricular and co-curricular aspects is prepared and their marks are uploaded online at GNDU Portal and SCERT. All house examination record is maintained.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional	Number of teachers who attended	From Date	To date	Duration
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development programme				
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
7	7	5	5

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
casual leave, accomodation , Free parking facility is available at the entrance of the institution. dutyleaves	ESI, duty leaves, casual leaves	Fee concession, Book Bank Facility, Scholarships, Free medical Camps, Use of material for indoor and outdoor games

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution has financial data system connected to our own management CT Educational Society. Every income and expenditure has an external check and internal audits. Thus periodical internal auditors do internal audit verifying the related receipts, vouchers, ledger posting etc. The external audit is also done by auditors by an authorized C.A. of management. The system of maintaining accounts is done by bank transactions, thus it ensures internal checking of accounts.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	CT Group Management
Administrative	No	Nill	Yes	CT group Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent-teacher meetings are organized to come up with new suggestions related to the overall development of the students. Teachers have been able to
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communicate with parents to prevent drop-out of students and improve their performance. Faculty members maintain attendance record of students. If a student shows poor attendance, then parents are informed about the same by faculty members. Joint effort of parents and faculty members has ensured good representation of students in various curricular and co-curricular fields. Parent teacher meetings of weak students are timely organized, remedial teaching is done for the improvement.

6.5.3 – Development programmes for support staff (at least three)

- 1.They are given training in organization skills like organizing files in the office and providing support to the office staff. 2. They are trained in the hospitality area on the serving aspect to guests who visit the college.
- 3.Diwali gifts are given to supporting staff to recognize their commitment to college.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Need-Based Remedial Coaching for academically weak student. 2 Communication Skill Enhancement sessions.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
celebration of womens day	12/03/2020	12/03/2020	35	3

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Our college is located in pollution free area far from city's hustle and bustle. Use of LED bulbs in the campus. Students and faculty is encouraged to use jute or paper bags to carry things. on the minimum use of paper. Tree plantation is done, it is the regular feature of the college. Saplings are given to the guests. Encouragement of car pooling/scooter pooling for staff and students. The Environmental Consciousness is generated and spread by the various activities. Environmental rally in which students prepare posters on the different environmental issues and take a round in the community to make the society members aware about an issue.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	Yes	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Rest Rooms	No	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Our campus is environment friendly. We try our best to have Plastic-free campus and encourage use of cloth or jute bag . Economical use of electricity. Use of LED bulbs in the campus. The institution emphasizes on the minimum use of paper. Encouragement of carpooling/scooter pooling for staff and students. Students are motivated to submit assignments without using plastic folders . Rough papers are used for office work and notes. Garbage burning is prohibited and pits are made to collect and decompose the garbage
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7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Multifaceted development of the students through a number of scholastic and co-scholastic activities • Reinforcement of the practical facets of academics through extension activities
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Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Since the start of the journey in 2005 MK College of Education strives to march towards excellence, dedication, its commitment to prepare highly committed , passionate teachers to serve society at its best. Our college provides an ambience of work culture, cooperation, coordination, team work. More stress is laid down on skill development of would be teachers, ample practice is provided for micro skills that are further used in actual classroom teaching. Schedule is prepared for demonstration and practice of micro skills as per University calendar and also extra provision is given in fourth semester of B.Ed Course

Provide the weblink of the institution

www.mkce.in

8.Future Plans of Actions for Next Academic Year

To enhance academic excellence. To conduct webinars/workshop/lectures and competitions to internalize social and cultural relevance in present scenario. To encourage students to use ICT maximum in teaching learning situation.To strengthen professional growth of faculty members by motivating them to attend online faculty development programmes.To sensitize students by different activities on environmental consciousness. To celebrate Important National and International days.