Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**M. K. COLLEGE OF EDUCATION, SHAHPUR, JALANDHAR**
Name of the head of the Institution	**Dr.Kuldip grewal**
Designation	**Director**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01815055124**
Mobile no.	**7888699953**
Registered Email	**mkcollegeshahpur@rediffmail.com**
Alternate Email	**principal.mkce@ctgroup.in**
Address	**Village shahpur PO Udhopur**
City/Town	**Jalandhar**
State/UT	**Punjab**
Pincode	**144020**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**Ms. Balwinder Nagpal**
Phone no/Alternate Phone no.	**01815055124**
Mobile no.	**9888318515**
Registered Email	**iqac2011@rediffmail.com**
Alternate Email	**mkcollgeshahpur@rediffmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://mkce.in/pdf/AQAR%202017-18.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://mkce.in

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	**B**	**2.64**	**2013**	**25-Oct-2013**	**24-Oct-2018**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**11-Jan-2010**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Celebration of republic day	**25-Jan-2019** **4**	**55**

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d_special_status)}}
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

To inculcate the values of patriotism among students IQAC cell organised Poster making and Rangoli making competition on 25th January, 2019. IQAC cell of the college conducted Internal Academic Audit in the month of December and provide the guidelines regarding maintenance of Stock Registers Log Books on 11th December, 2018. Communication Personality Development: A session on 'Communication Skills Personality Development (CPD) was organized for the students on to sharpen Communication Skills Personality Development of the pupil teachers and prepare them for the future world of work. Resource person Ms. Amrit Kalsi (Counsellor CT Group of Institutions), she deliberated on the different issues related to Communication Skills Personality Development. As prescribed in GNDU syllabus IQAC Cell Initiated NSS camp for students in Chanian Village. Student volunteers went around the vicinity and collected waste strewn around on street corners, Gurudwara and Public Park.Extension Lecture was organised by IQAC Cell on "Use of Digital Tools in Education". Ms. Anju Sharma (Asst. Prof.CT College of Education) was the resource person. She presented the importance and use of digital tools in Education.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To make students aware about dos dont in the college campus, about course of study and exam pattern etc.	Newly admitted are asked to assembled in the hall . Director madam gave welcome lecture . Senior faculty Ms. Rupinder kaur aquainted thhe students about college history and functioning. Ms. Kuldeep kaur told students about curriculum. And Ms. Gurpreet Kaur told about co curricular activities.
Celebration of important days and festival in the college campus	College calendar of activities is prepared for the session 2018-19. It includes academics and Co-curricular activities observed during the session 2018-19. It includes House examination, University semester examination, celebration of important days, Gandhi Jayanti, Independence day, Lohri, holi etc
To make campus neat and clean.	Students are given clear instruction to use the dustbin, follow college code to make campus neat and clean, Students were motivated to reduce the use of plastic bags, make campus eco friendly and green

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	15-Feb-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College is affiliated to Guru Nanak Dev University, Amritsar and the prescribed curriculum by the university is followed. The college prepares academic calendar for each session in accordance with the schedule provided by the university. A schedule is prepared for timely implementation is formulated by the institution to ensure effective delivery. To monitor academic performance an academic audit is done, course files are prepared by the faculty for each semester. Various strategies are worked out after academic audit. Class wise Time Table is drafted and finalized well before the commencement of semester. Faculties are encouraged to prepare an instructional plan for their classroom teachings of the each semester even before the academic year commences. The preparation of such a plan helps with effective distribution of syllabus, clarity of curriculum and timely completion of the course. The instructional plans are prepared by the respective teachers. Continuous evaluation is maintained throughout the year by conducting tests during the course and house testes are conducted after completion of syllabus. The minimum number of working days as stipulated by the university is adhered to every year. Continuous assessment and academic progress of students through Internal Tests is followed. All the resource centers are replenished every year as per the requirement of the curriculum. Classroom teaching is supplemented with seminars, workshops, special lectures, group discussions, Tutorials, Departmental Quiz, projects, group assignments, term-papers, educational tours . Along with the traditional chalk and talk method use of ICT based learning has been incorporated in all the subjects for communication with students to make the teaching learning process more learner-centric. Google assisted learning; experiential learning, participative learning &Problem Solving method are also used for effective curriculum delivery. Record of the regular attendance, mark lists and progress of the students are maintained and preserved by the respective teachers. Proper attendance is ensured by giving timely SMS .The college encourages faculty members to attend FDP's, workshops and present papers in seminars , MOOC's conducted by the affiliating and other Universities for acquiring necessary skills for effective delivery of the curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
nil	nil	Nil	0	nil	nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System

	No Data Entered/Not Applicable !!!	

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
	No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	school internship in specific teaching subjects	48
[View Uploaded File](#)		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The institution also has a well structured system of feedback.The College student's council comprising of student members from B.Ed and D.El.Ed classes. Extensive feedback is collected during the formal also as informal meetings regarding the various aspects of curriculum and its transaction. Feedback from Alumni: The alumni association of the college organizes annual meetings during which the old students of the college ,who are employed as teacher/heads/administrators or living abroad, also suggest improvement within the functioning of the college programmes (curricular also as co-curricular) during formal or informal meetings. Feedback from Parents: Parents provide feedback within the informal meetings at the time of admissions, parent teacher meetings . Feedback from the Staff: Regular staff meetings are administered on regular basis , discussions are held regarding performance of students, curriculum transaction, recent trends in education. Academic audit provides feedback about various curricular activities. Main points are penned down and efforts are made for the improvement. Confidential Feedback from the students: Feedback from students is taken in confidential manner. At the end of semester feedback performa is given to students in the supervision of senor faculty and it is assessed by Principal of the college. Also the results obtained from GNDU and SCERT Final Examinations are used as reflective indicators of the strengths and weaknesses of the courses and curricula. This feedback is discussed at

faculty meetings, suggestions are invited and given due consideration. Consensus made within the faculty meetings are discussed in detail at IQAC meetings. All the feasible outcomes are shared at curriculum revision workshops conducted by GNDU from time to time. In this session feedback from students reflected demands in improvement on various aspects primarily curriculum transaction, blended mode of teaching learning and also remedial teaching. These issues were discussed in IQAC meeting and then plan of action was prepare and finally implemented and are now being executed in the ongoing session

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	100	50	35
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	121	Nill	Nill	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
18	7	5	1	0	2
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring of students is available in college in form of tutorial groups. Tutorial groups are formed having 10-12 students with one mentor teacher. Mentoring of students is based on the following objectives: • To strengthen pupil teacher relation with their mentors • To solve problems faced by learners. • To improve their public speaking and communication skills. • To guide and counsel the pupil teachers for the profession. • To guide pupil teachers regarding various government beneficial schemes. • To prepare students for the competitive exams likeCTET and PSTET Small group interactions and personal care is provided in mentor groups. Different activities are organized to identify and polish the hidden talent of students in their respective tutorial groups. Important days and festivals are celebrated by to develop leadership qualities and they learn how to handle different situations.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
213	18	1:12

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
15	14	1	0	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	Nill	2	31/05/2019	27/07/2019
BEd	Nill	4	31/05/2019	29/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As our institution consists of one semester and one annual course ie B.Ed and D.El.Ed , two internal tests are conducted and assessment results are shared with students as part of feedback and accordingly interventions are provided for constant improvement. Syllabus prescribed assignments are prepared by students on assigned themes are submitted, assessed and feedback is provided. At the end of the session, an external examination is conducted by GNDU and SCERT .

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar of the institute is prepared before the commencement of the session to run the academic activities smoothly. Each activity is considered and a particular time table is framed accordingly. As per the University structure of different programmes run by the institute, examination is given due space in the calendar. House test and unit tests are conducted considering the semester and annual system of the programmes respectively .Specific time table is also prepared for other curricular activities like working with community, workshop on yoga, arts and aesthetics and all the activities are properly integrated in the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.mkce.in

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
b.ed	BEd	education	89	89	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<div align="center">http://www.mkce.in</div>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	education	1	5
National	education	1	6
International	education	1	4
[View Uploaded File](#)			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
education	3
[View Uploaded File](#)	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	2	3	Nill	Nill
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			

No file uploaded.	

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
20000	13970

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Seminar halls with ICT facilities	Existing
Seminar Halls	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
nimbus	Partially	1	2009

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4658	453786	190	13970	4848	467756
Reference Books	290	125000	Nill	Nill	290	125000
Journals	28	12847	Nill	Nill	28	12847
CD & Video	50	Nill	Nill	Nill	50	Nill
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	44	32	0	2	1	0	5	44	0
Added	0	0	0	0	0	0	0	0	0
Total	44	32	0	2	1	0	5	44	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

44 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
320000	300234	90000	88256

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

MK College of Education have a very well planned and organized infrastructure . It has adequate number of classrooms for B.Ed and D.El.Ed, resource centres laboratories, computer centre, Auditorium, hostels, Canteen, Art and Craft Room and Multipurpose hall and other capacity building infrastructure and generators for uninterrupted power supply. College has rich library with good capacity of books, textbooks, reference books, journals, magazines and e- information resources. The Library resources are fully digitized for effective and eco-friendly operations, cataloguing, open book self-systems and moreover qualified librarian are there to assist students. The College has Sports room , curriculum lab, staffroom, teaching learning resource centre and separate parking area, drinking water facility, cafeteria, administrative block, Faculty rooms , examination centre . Budgetary allocations are used for maintaining and utilizing physical academic and support facilities, There are sufficient funds, invested to meet the expense and augmented the infrastructure. There is separate works department for creating new infrastructure and for maintenance of the campus which looks after the construction work of whole group. This department is comprised of members i.e. project officers,. overseer, draftsman and store Keeper.

http://www.mkce.in

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	PMS, NSP	39	0
b)International	Nill	Nill	Nill

No file uploaded.

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial Coaching	27/02/2019	14	Institution itself

No file uploaded.

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited	Number of benefited	Number of students who	Number of studentsp placed

		students for competitive examination	students by career counseling activities	have passedin the comp. exam	
2018	Coaching for CTET, PSTET	5	4	3	1
		No file uploaded.			

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
3	8	2	2	10	2
		No file uploaded.			

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	4	MK College of Education	Education	Lyallpur Khalsa College, Guru Nanak National College for Women	Post Graduation
		No file uploaded.			

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	5
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
karwachauth celebration	institutional	25
Republic day celebration	institutional	36
yoga camp	institutional	55
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council is formed every year which helps in active involvement in decision making in all major activities and functions, Student council which includes class representatives of B.Ed. and D.El.Ed. CR's also put forward their queries and problems during meetings with the Principal and faculty. Student Council solves the problems of teacher trainees with the help of Principal and faculty. CR's are a part of the IQAC and participate in strategic decision making.• The Principal, Faculty and the CR's meet once in a fortnight to discuss the progress in academics and other matters of students . The meeting is held under the headship of Dean Academics of the group meets once in three months to discuss various matters on the college particularly on student progression. The suggestions and feedback from all the stakeholders helps in amendment and improvement of policy decisions and take measures to improve academic performance of the students. Staff meetings, meetings with CR's, help in bringing to forefront the various problems encountered in conduct of programmes and implementation of various strategies.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

Annual meeting of the Alumni Association of the college was organized on November 10, 2018 in the college campus.Alumni facilitate linkages with the community. • Alumni facilitate linkages with other academic institutions where they are working. • Participate as delegate, resource person in seminar and workshops in the college. • Provide valuable feedback, suggestions regarding working of the college and regarding requirements of teaching profession

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Vision of MK college of Education is to be a best Teacher Education institution and give the nation the good teachers who would provide leadership in all

spheres of life through innovative and value based ideas. The focus throughout remains on holistic development of would be teachers, so that they become responsible teachers to serve society at their best. Our Mission is to undertake a journey towards excellence in Pre-Service Teacher Education through research and innovative practices with deeper emphasis on pedagogical skills and optimum use of available resources. Our College follows the decentralized approach by giving the power to the staff for performing various duties through formation of various committees and cells Teacher further decentralized the power to students by forming students' committees and clubs.Participative management is one of the highlights of the college. Staff, Student and management coordinate together in the smooth functioning of college.They look into the expenditure and income of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	Periodic formative and summative evaluation is being done as per the guidelines of the university. Remedial classes, student counselling and internal tests are being conducted on a rotation basis
Library, ICT and Physical Infrastructure / Instrumentation	Our Library has modern facilities including reading room and research cell with internet connectivity . Purchase of new books is done in each academic year also as when the need arises, by procuring the list of books from each department. Books are given special accession nos.. Library timings are from 9 am to 4:30 pm on all working days. At the end of the academic year, stock verification is done. Maintenance of damaged books is done by the binding section. For ICT maintenance a technical personnel is appointed on campus and to manage ICT a system administrator is appointed. A periodic check of all the devices and maintenance of software is carried out as and when the need arises. Other facilities Periodical servicing of facilities like Water filters, A.C.s, Fire extinguishers, LCDs, etc. are done as per the academic calendar. There is a workshop to handle the dilapidated work. The institute has a contract mechanism under which electric work, wood work, sanitary work etc. are accomplished. • The college building is fully insured against any kind accidental damages. The institution regularly spends a portion of its

	budget for the proper upkeep and maintenance of its infrastructure. Termite treatment is carried out from time to time.
Research and Development	College has a Research Cell in order to promote research activities among the students and the staff. Faculty members are encouraged for publication and presentations in various seminars and conferences
Curriculum Development	• Curriculum designing and development is decided by the affiliating university and SCERT. although University frames the syllabus but the faculty is in a position to facilitate the students with extra sessional work and remedial teaching based on feedback collected and analyzed.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Annual budget and other expenses are pre planned and implemented through recommendations of principal and by the members of the management.
Administration	Preparation of monthly salary bill of teaching and non-teaching staff is done through nimbus. For various scholarships online applications are taken under different welfare schemes. Admission record, fee record of students, salary and increment records of faculty.
Finance and Accounts	All the regular Transactions, vouchers and bills are saved. The institution uses competent software to maintain and manage the finances
Student Admission and Support	Online admission procedure is followed for B.Ed as given by GNDU. Teaching faculty guide the students for admission and handle their admission queries. Proper support is provided to new applicants.
Examination	Internal Assessment based on performance of students in curricular and co-curricular aspects is prepared and their marks are uploaded online at GNDU Portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/	Name of the	Amount of support

	workshop attended for which financial support provided	professional body for which membership fee is provided	

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
15	10	5	5

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
casual leaves, accomodation, duty leaves to atteand seminars, workshps etc	ESI, accomodation, casual leaves, duty leaves	in house scholorsip, fee concesssion, book bank

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, Institution conducts internal and external financial audit regularly by chartered accountant for every financial year

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	CT Grooup
Administrative	No	Nill	Yes	CT Group

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents can come and meet faculty and principal if there is any issue. They can come in weekdays in working hours. Otherwise in every semester two PTMs are conducted to aquaint parents about their childs performance and they are free to discuss about any any issue pertaining to curricular and co curricular activities. Feedback regarding college activities is also taken from parents through feedback proforma and suggestions given by them are incorporated time to time.

6.5.3 – Development programmes for support staff (at least three)

Computer literacy, special gifts on Diwali , get together are organised , free uniform is provided

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Need-Based Remedial Coaching for academically weak students. 2. group teaching for meritorious students. 3. Communication Skill Enhancement sessions.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Nill
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	NSS Camp	05/03/2019	05/02/2019	06/02/2019	40
2018	Visit to radio City	25/04/2018	25/04/2018	25/04/2018	45
2018	visit to Science city	21/03/2018	21/03/2018	21/03/2018	58
2019	pariksha pe charcha	29/01/2019	29/01/2019	29/01/2019	52
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the	Period from	Period To	Number of Participants

programme				Female	Male
seminar on gender inequality and marginalization	17/10/2019	17/10/2019		35	6

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The institution is located in open and pollution free area.The students enjoy eco-friendly environment with lush green lawns and play grounds. The institution has well furnished, airy and well ventilated rooms. The students are encouraged to save energy by switching off lights and fans when not in use.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Provision for lift	Yes	Nill
Ramp/Rails	Yes	Nill
Scribes for examination	Yes	Nill
Special skill development for differently abled students	No	Nill
Braille Software/facilities	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	05/02/2019	5	NSS camp	Clean and green environment	42

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)
The institution is eco friendly and is located in a pollution free area in a peaceful atmosphere away from the city's hustle and bustle. The institution keeps in view the environmental issues and it is ensured that all the rooms are airy and well ventilated, spacious and well furnished with sufficient provision of fans and tube lights.. • A special event is organized for tree plantation every year, where trees are planted in the campus, teaching practice schools and surrounding areas. • The institution emphasizes on the minimum use of papers. • An awareness drive is conducted in the form of NSS and various extension activities to give knowledge regarding cleanliness and maintenance of campus and surroundings. • Paper shredder is used in the office .Rough papers are used for office work and notes. Garbage burning is prohibited and pits are made to collect and decompose the garbage.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices
Awareness to career opportunities The context that requires the initiation of practice. Our college started this practice to help students to succeed in their future to get the right guidance for taking right decision at right time, o help them to choose right career according to their interest, aptitude and ability, to make students aware about different careers available . Placement Cell is an integral unit of our institution. Two senior teachers are members of this cell. They time to time guide and counsel students about various career options available. It has been tried that student should get maximum benefits. Both material and learning resources were required which were managed by the institution itself. Our college initiate the practice to serve the community. To cultivate a sense of social responsibility among the students, our college tries to provide plenty of opportunities for those with particular skills to apply them to community services. NSS camp was organized comprised of a senior faculty member and students. One day camp at village "Chanain" Obstacles faced if any and strategies to overcome: It has been tried that program should benefit and develop the sense of service to community among students. Though material and learning resources were required but that were managed by the institution and NSS department together. Initially, students have apprehension about the purpose of camp but later they have a sense of satisfaction.The practice has following impact: 1. A deep relation between society and students established. 2. It was an effort to bring society close to the institution. 3. Confidence of teachers in this venture has gone miles ahead. 4. Appreciation by the villagers of institution efforts. -Resources Required: Following resources would help us to perform this duty in more effective way: 1. More students' involvement is required. 2. More funds are required. 3. Internal evaluation of the program regularly.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.mkce.in

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words
MK college of Education stands out from other institutions in Teacher Education, making consistent efforts in fulfilling its social responsibility towards all the sections of society. The college authorities, staff and students believe that the true essence of empowerment lies in creating sustained forms of emancipation by generating lasting opportunities for all. The outreach aimed to highlight that education and independent thoughts are the

most effective means of breaking down social taboos. The college pursues distinctiveness as a way of focusing on intellectual energy and using limited resources wisely to provide quality teachers rather than quantity teachers to the society. The college aims at creating the best human resources reservoir to produce world class professionals and citizens. The college expands all its resources human as well as material to prepare passionate, innovative, secular and humane teachers with commitment to excellence and professional outlook. Thus our goal is to stimulate academic environment for enhancing quality of teaching learning process by encouraging innovative practices.

Provide the weblink of the institution
http://www.mkce.in

8.Future Plans of Actions for Next Academic Year

Education is dynamic. To cope up the with advanced changes in the society, we lay down following goals in our journey towards excellence: Tree plantation a step to make people more environmental conscious and sensitive. Provision of more faculty development program for the professional growth of the teachers. More participation of different stakeholders (practicing schools, administrators, student teachers, guardians and community) to improve the existing practices in the college. To make institution innovative and progressive. Improvement in remedial teaching to improve the students at all level. Encouraging increased use of technology by upgrading our website, increasing speed of internet connectivity, obtaining latest software subscription of more e-learning resources.